

HQ Grants and Funds to Support Local Scouting

The Development Grants Board



Who are the Development Grants Board?

The Development Grants Board or DGB is the Group of 10 volunteers that manage most of the Association's internal grant funds. Most have many years' experience in a variety of local and national Scouting roles. There are two Young Person members. There is also a representative of the UK Chief Commissioner and a senior member of staff.

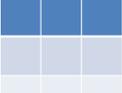
The DGB meets twice a year but its members are very active between meetings.



What can we fund?



Adult Recruitment Projects



Local Development Plans and Events



Start-Up Costs for New Sections



Publicity Materials



Support with event fees and uniforms



Minibus Driver Training



Equipment for Sea and Air Scouts



Young Leader Training



What can't we fund?



Building works and improvements



Minibuses



Membership Fees



Wood Badge Training



Repayment of Loans or Deficits



General Scouting Equipment



Whole Group/Section Events



Day to Running Costs: Rent, Electricity, Gas



Match Funding

- Grants from the Development Grants Board are match funded
- This means that an applicant can receive **up to 50%** of the cost of the project from the DGB



DGB Funds Other Funds

- Start-up Grants and Cornwell Memorial Grants are not match funded



Can anyone apply for a grant?

Before you apply you will need to meet some eligibility criteria:

giftaid it

Receiving or in the process of receiving gift aid



Co-educational



Functioning Executive Committee



Bank or Building Society Account

Individuals cannot apply – the Group/ District/ or Area must apply on their behalf



Reserves Policy

The Development Grants Board Operates a Reserves Policy.

This states that applicants should have no less than 3 months and no more than 12 months of their annual expenditure as a reserve fund or in unrestricted (general) funds.

Each Group/District/Area should set its own reserves policy and include it in their annual report and accounts.

Reserves should be used for emergencies or urgent projects e.g. a roof repair.

If a Group/District/Area does not have a reserves policy, the balance of accounts on the annual report will be used to make a decision.

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Before applying to the DGB...

Think about these questions:

- What do you want a grant for? How will it benefit local Scouting?
- Is the activity or item you are applying for likely to be approved by the Development Grants Board?
- If your application is for a specific event, will the application be received at least 4 weeks before the event?
- Are you applying for payments you have already made? Have you checked if local funds or other sources are available?
- Are you aware of the [Development Grants Board's reserves policy](#), and do you meet its requirements?
- Where will additional (matching) funding be found?
- Is the District, Area or National HQ able to assist financially?

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How do I apply for a grant?

HQ Grant Application form

Applicant Body PLEASE PRINT IN CAPITALS Who should we contact for more information on the grant application?	For Office use only Date received Ref No. Grant amount applied for Applicant's name
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HQ Start up Grant Application form (Issue 3 August 2014)

1. The Applicant (PLEASE PRINT IN CAPITAL LETTERS) Full name (group/district name)	For Office use only Date received Ref No. Grant amount applied for Applicant's name
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Supporting Evidence



ANNUAL REPORT AND ACCOUNTS

No more than 12 months old

Evidence of Costs

August 2016						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Key Dates

Signature from relevant
Commissioner

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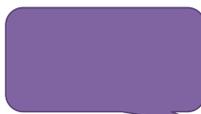


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What happens next?



Acknowledgement Letter



Request for more information

✓ **Or** ✗

Decision by the
Development Grants
Board



Decision Letter
and Transfer of
Funds if
successful

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Monitoring and Reporting

All Grant Recipients are asked to provide monitoring and evaluations on their project.

This is usually completed using an online or paper reporting form, sent by the DGB.

We require reports for the following reasons:

- To demonstrate the impact of grants on local Scouting
- To gather case studies for publicity materials and reports
- To learn lessons so that future projects can replicate success
- To showcase our successes to external and internal funders

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What about bigger projects?

Some of the Development Projects the Development Grants Board funds are long term and high value: for example employing a Development Officer to open new sections or running a Scouting Provision in prison visiting hours.

These are known as **Large or Intermediate Development Grant Projects**

These projects aim to:

- Increase the numbers of young people and adults in Scouting
- Increase the numbers in Scouting from under-represented communities
- Make a positive impact in the community

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What about bigger projects?

Once a District or Area approaches the Development Grants Board about a Large or Intermediate Development Grant Project, they start receiving support from the DGB.

- Application forms and guidance notes are provided
- Meetings with DGB members to advise and tailor the application are held
- Lessons learned from former projects is shared to help design a project and management team

If you are interested in applying for a Large or Intermediate Development Grant Project contact the DGB team at UK HQ.

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What if the DGB can't fund my project?

It may be that your project does not fit into the Development Grants Board's Funding Programmes.

The DGB is aware of a number of external funders, mostly charities and foundations, who might be able to help fund projects undertaken by local scouting.

Please contact the team at UK HQ for advice and support when looking for alternative sources of funding.

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Our Funders

The Development Grants Board are grateful for the support of a number of external funders:



Trinity House



THE FREEMASONS'
GRAND CHARITY



Milly Apthorp Charitable Trust
The Singleton Family

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Any Questions?

For more information see the hand-out on "HQ Grants and Funds to support Local Scouting"

OR Contact the team:

0208 433 7100

dgb@scouts.org.uk

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